

## Parking Ticket Appeal Letter Sample

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

Parking Violations Office

[City or County Name]

[Office Address]

[City, State, ZIP Code]

Subject: Appeal for Parking Ticket [Ticket Number]

Dear Sir/Madam,

I am writing to formally appeal the parking ticket issued to my vehicle on [date] at [location]. The ticket number is [ticket number], and my vehicle's license plate number is [license plate number].

I believe this ticket was issued in error due to the following reasons:

1. Reason One: Provide a specific and clear reason why the ticket was wrongly issued. For example, the parking sign was not visible, or there was a mistake in the timing.
2. Reason Two: If applicable, explain any evidence that supports your claim, such as photographs, witness statements, or relevant documentation.
3. Reason Three: Mention any mitigating circumstances that might have led to the parking violation, if relevant. For example, a medical emergency or unexpected vehicle breakdown.

I have attached copies of [relevant documents, such as photographs or witness statements] to support my appeal.

I kindly request that you review the circumstances and evidence I have provided and consider dismissing this ticket. I am a responsible driver and always strive to follow parking regulations.

Thank you for your time and understanding. I look forward to your favorable response.

Yours sincerely,

[Your Name]

[Signature, if sending a hard copy]