

Template 2: Immediate Resignation Letter for Health Issues

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I regret to inform you that due to unforeseen health issues, I am compelled to resign from my position at [Company's Name], effective immediately. My condition has made it impossible for me to continue working, and I must focus entirely on recovery.

I understand the challenges my immediate departure may cause and sincerely apologize for any inconvenience. I am thankful for the support and opportunities provided during my tenure and regret that I cannot continue in my role.

Should you have any queries or require assistance regarding my current projects and responsibilities, I am willing to help ensure a smooth handover of my duties, albeit remotely if necessary.

Thank you for your understanding and compassion.

Best regards,
[Your Name]