

Template 3: Employment Decision Reconsideration

Subject: Request for Reconsideration of the Decision Regarding [Job Title] Position

Dear [Hiring Manager's Name],

I am writing to kindly request reconsideration of my application for the [Job Title] position. I am very enthusiastic about the opportunity to contribute to [Company Name], and I believe that my skills and experiences align closely with the requirements of the job.

Following our last discussion, I have further reflected on how my background in [specific skills or experiences] uniquely positions me to significantly impact your team. Additionally, I have attached [any new information or documents], which I believe further demonstrates my suitability for this role.

I am very passionate about the possibility of contributing to your team and would greatly appreciate any further consideration you could extend.

Thank you for your time and the opportunity to apply.

Best regards,

[Your Full Name]

[Your Contact Information]