

Template for Home Loan Cancellation Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Company's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request the cancellation of my home loan, account number [Your Loan Number], with immediate effect from [Desired Cancellation Date]. This decision comes after careful consideration of my financial situation and future plans.

Please process the cancellation according to the terms and conditions outlined in our agreement. I request a confirmation of loan cancellation and a statement reflecting any remaining balance or a final settlement, if applicable.

Thank you for your attention to this matter. Please let me know if there are additional documents or information you require from me to expedite this process.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]